

**BOARD OF TRUSTEES**  
**INC. VILLAGE OF EAST WILLISTON**  
**APRIL 30, 2012**  
**AGENDA MEETING**

Agenda Meeting of the Board of Trustees of the Incorporated Village of East Williston was held on Monday, April 30, 2012 at 7:30p.m. at the Village Hall, 2 Prospect Street, East Williston, New York.

There were present: Mayor David E. Tanner, Trustees Bonnie L.S. Parente, Caroline DeBenedittis, Robert M. Vella, Jr., Christopher Siciliano Village Attorney Jeffrey L. Blinkoff, Village Treasurer Michael Delury, Village Clerk Marie L. Hausner, Secretary to the Board of Trustees Bonnie Kreisman.

Also present: Francis J. Cashin, III, Thomas DelaPorte, Daniel Cramblitt.

Thomas DelaPorte was present at the meeting as Fire Commissioner. In the next Fire Department contract, he asked if the contractual payments could be "front-loaded" so as to pay the invoice for the Fire Tracker computer program, (through Binary Connections) which comes due each June. The bill is approximately \$4,000, which leaves no money for gasoline for the fire trucks. The Treasurer was asked to look into the possibility of initiating the upfront payment.

Mr. DelaPorte noted that the toilet in the second floor Chief's office is running. The clerk was directed to have Public Works look at the toilet.

At the Fire Commissioners meeting on April 25<sup>th</sup>, a discussion took place about the possibility of purchasing a second chief's vehicle. He stated that Oceanside Fire Department was selling a lightly used vehicle for \$7,000. John Ferro had looked at the vehicle. The Commissioners voted two-to-one to recommend the purchase of the vehicle.

There had been cost issues in the past where emergency light purchases were expensive to outfit each incoming assistant chief's vehicle. There was also a question of insurance issues with the second assistant chief using his personal vehicle to respond to fires.

Mr. DelaPorte also stated that Nassau County Fire Communications has advised that they will be initiating the use of digital radios within the coming year. Radios will be installed in ambulances first. Trustee Vella asked that the Commissioners advise the Board of Trustees in advance, as soon as they are made aware of the changeover.

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Frank Cashin stated that Kevin Mulrooney's firm had submitted proposal for grant writing services. It was the understanding of the Commissioners that there were some upcoming deadlines for grants. The Board stated that when the original proposal was submitted, they were advised the deadlines had already passed for grants.

Mayor Tanner stated that with regard to the LOSAP program, transfers and payments will be made in the beginning of the fiscal year to fund the program, rather than at the end.

Mr. DelaPorte stated that the Fire Department will have information for LOSAP membership eligibility points for a resolution to be approval by the Board at the May 14<sup>th</sup> meeting.

Frank Cashin discussed the proposal for repair of drainage issues in the Village. The Board prioritized the following locations as follows: Congress Avenue and Gertrude Place. Bengueyfield Drive, Titus Way and Ogden Avenue.

**RESOLUTION #13-2011 APPROVAL OF PROPOSAL FROM REALITY ROOFING TO REPLACE FLAT ROOF AT THE EAST WILLISTON FIREHOUSE AT A COST OF \$14,500..**

On the motion of Trustee Parente , seconded by Mayor Tanner and with Mayor Tanner, and Trustees Parente, DeBenedittis, Siciliano and Vella all voting "aye", the Board approved the proposal from Reality Roofing for the replacement of the flat roof at the East Williston Firehouse at a cost of \$14,500.00.

Trustee Parente reported that the Teen Safety Committee was looking into an idea of having games/activities on the Village Green, and storing the equipment at the Library. Children can take the equipment out of the Library and then return it when they are finished playing. The Board discussed concerns of ball playing on the Village Green. It was suggested that more passive type games be played on the Green. The Board wanted to check with the Village's insurance agent on this matter.

The Teen Committee was also considering holding a dog walk event. The Board did not feel an event of this type was a good idea.

The Board discussed the proposed farm stand on the Village Green. The Board decided that the farm stand should be placed on the Village Green, rather than at the Train Station Pavilion. Mr. Blinkoff stated that when the agreement is drawn up, the Board can designate where farm can be located.

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The Board discussed possible candidates for chairperson of the Recreation Committee. Lisa Feimer expressed that she declined to become chairperson. Other individuals mentioned were Sherry Graffigna, Kristin Iannone and Christine Giunta.

Trustee DeBenedittis is handling arrangements for the annual Memorial Day 5K race.

Trustee Vella stated that he has been advised that the Recreation Committee is considering hosting a new "boot camp" exercise program.

Mayor Tanner stated that he would prefer that the Recreation Committee accept only checks as payment for Recreation Committee activities. Trustee DeBenedittis stated that this may be difficult for activities like movie and game night, where the fee is \$1.00 per child. The youngsters usually bring in the dollar when they arrive.

The Board discussed receiving proposals for to find new court reporting services. Mr. Blinkoff and Trustee Vella stated they could provide names of people to contact.

Dan Cramblitt questioned whether the Village was considering hiring a grant writer. The Board stated that they will be discussing the matter.

Chief Cramblitt asked if the Village would be replacing the windows on the second floor. The Board stated that at this time, only the roof repair was slated to be performed.

The Board asked that the Clerk ensure that the cabinets for the media room are ordered and installed by June 1<sup>st</sup> so that the Library's grant work is not held up.

Trustee Siciliano stated that some areas of the fencing at Devlin Field is curling and needs to be tied down with piping. The Village needs to look into raising the fence in left field (third base) from three feet to six feet.

Trustee Siciliano wanted to look into procuring recycling buckets for Village residents. He will be contacting some companies that supply the buckets.

He noted that the Village sign on Congress Avenue advising of no parking from 2am to 6am needs to be replaced and will work with James Bailey on this matter.

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Trustee Siciliano stated that the Fire Department's exempt organization had looked into sending the antique fire truck to the Nassau County Firemen's Museum, however there is no room for the truck to be displayed there. The exempts want to construct a building to maintain the truck, but they were looking for the Village to waive the monthly fee, originally stated to be \$750 per month. Mayor Tanner stated that he would prefer that the truck was kept locally.

Rafaela Siskind attended the meeting on behalf of the Teen Safety Committee. The Board advised her that the Village was going ahead with its plans for the farm stand. They are waiting to obtain corporate status and insurance information from Mary McPhillips.

Ms. Siskind was advised that the Teen Committee's suggestion of holding a "dog day" on the Village Green was denied for possible liability reasons.

Trustee Vella discussed concerns about holding certain games/activities on the Village Green, especially ball games. The Board in general felt that passive activities would be better suited for the Green.

Mr. Blinkoff reported on the meeting with William Wynperle of DeJana Industries. He stated that he and the clerk met with Mr. Wynperle on April 27<sup>th</sup>. The Town of North Hempstead Solid Waste Management Authority is now strictly enforcing laws passed some years ago mandating the separation of yard waste and household waste. The Village is bound by the North Hempstead Sanitation Code. There was some early confusion about the pickup of yard waste due to the weather becoming unseasonably mild early in the year. Residents were putting out waste, but it was only being picked up on Saturdays.

The Board had previously stated, it is preferred that the carting company pick up the waste early in the week, rather than on Saturdays, when residents are more likely to perform yard work, and the bags would lay around for a week. Mr. Wynperle stated that Mondays are a heavy pickup day, and that Tuesday or Wednesday would be a better choice for yard waste removal. This would take place in December and April only. In October and November, a separate truck would come to the Village to take away yard waste three times per week.

Mr. Wynperle stated that he would help prepare a letter to residents describing the Town's rules and will also give a presentation to residents at a Board meeting, if necessary.

Mayor Tanner discussed the New York State audit recommendations from the State Comptroller's office. In early 2011, Mayor Tanner, then Treasurer Virginia Masterson and Marie Hausner met with representatives of the State Comptroller's office. At that time discussion that took place dealt with financial condition and debt service.

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Treasurer Michael Delury stated that he and Mayor Tanner met with Frank Sluter of Satty, Levine and Ciacco, the Village's auditors. The Comptroller's office made a recommendation to maintain a water fund balance equal to one quarter of the billing (for water) from Williston Park). They also suggested that the Village Office must do a better job at tracking cash receipts. The Village is using "tracking" three part, pre-numbered receipt forms to have a "paper trail" of all cash receipts. Cash is kept separate from checks received and deposited in the bank.

Trustee Vella felt that residents need to be informed that the water fund will be \$125,000 as dictated by the Village's auditors and the State Comptroller's office.

Trustee Parente suggested that the Board discuss the auditor's report at the Board meeting.

Clerk Hausner added that the infrastructure (water mains/hydrants) must be maintained by the Village. Most residents are not aware of this fact.

It was stated to annualize overhead costs associated with water.

Mayor Tanner stated that John Mirando will be working on a water meter change-out program for the Village.

With regard to the issue involving employee Oisin Whelan and resident Raymond DeStefano, Trustee Siciliano

**RESOLUTION #14-2011 APPROVAL OF PROPOSAL FROM ANKER'S ELECTRIC SERVICE, INC. TO REPAIR STREET LIGHT OUTAGE AT INTERSECTION OF CHARLES STREET AND ANDREWS ROAD.**

On the motion of Trustee Vella, seconded by Trustee Parente and with Mayor Tanner, and Trustees Parente, DeBenedittis, Siciliano and Vella all voting "aye", the Board approved the proposal from Anker's Electric Service Inc. to repair a street light out at the intersection of Charles Street and Andrews Road requiring repair of underground wiring in the amount of \$2,385.00.

There being no further business, the meeting was adjourned at 11:45 p.m.