

BOARD OF TRUSTEES
INC. VILLAGE OF EAST WILLISTON
AGENDA MEETING
MONDAY, JANUARY 25, 2021

Agenda meeting of the Board of Trustees of the Incorporated Village of East Williston was held on Monday, January 25, 2021 at 8:00 pm at the Village Hall, 2 Prospect Street, East Williston, New York.

There were present: Mayor Bonnie L.S. Parente, Trustees Raffaella Dunne, Village Clerk Marie L. Hausner, Village Attorney Jeffrey L. Blinkoff.

Attended via Webex: Trustees James Iannone, James Lark, Anthony Gallo, Village Treasurer Michael Delury, Deputy Clerk William Basel, Secretary to the Board of Trustees Bonnie Kreisman, James Clark.

Also present: John Ferro

The Mayor and Board invited the East Williston Fire Department chiefs and commissioners to the meeting to further look into information about work on the radio room and the related grant from Legislator Richard Nicoletto's office.

John Ferro stated that he and Patrick Theodore gathered 100 pages or so of emails to 2010 regarding the radio room.

The emails to and from Peter Heckman of Legislator Nicoletto's office dealt with claim details, RFP requirements, copies of invoices on all purchases. Nothing in the emails allowed for information that could be given to Legislator Nicoletto's office on behalf of the Village that would

Contractors were hired to perform work, but not under proper procurement guidelines.

Trustee Dunne reminded those present about the purchase of lights for the new chief's vehicle in 2020, where approximately \$20,000 was spent on said lights without authorization. The Department seems to ignore procurement procedures often.

Mayor Parente stated that the Fire Department knows about the procurement procedures but does not follow them.

Mayor Parente wanted a memo of procedures prepared for the Fire Department to follow for all purchases going forward, with a copy of the Village's procurement policy.

Mr. Delury stated that at present, the Department cannot spend monies without the Commissioners signing off on the purchase.

Mayor Parente asked that a Fire Commissioner’s meeting be scheduled. She also added that for all possible, future grants, all procurement and Nassau County guidelines must be followed.

Mayor Parente stated that Second Assistant Chief Nick DePasquale was invited to this meeting so that he could see the protocols in place so they can be followed in the future.

Mayor Parente stated that the Village will need to advise Legislator Nicoletto’s office know that the Fire Department did not follow protocols, and that the information they requested cannot be provided.

RESOLUTION #2021- 2 A RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF EAST WILLISTON AUTHORIZING THE ADOPTION OF THE NASSAU COUNTY HAZARD MITIGATION PLAN

On the motion of Mayor Parente, seconded by Trustee Dunne, and with Mayor Parente and Trustees Dunne, Iannone, Lark and Gallo all voting “aye”, the Board approved the following resolution:

WHEREAS, all of Nassau County has exposure to natural hazards that increase the risk to life, property, environment and the County’s economy; and

WHEREAS, pro-active mitigation of known hazards before a disaster event can reduce or eliminate long-term risk to life and property; and

WHEREAS, The Disaster Mitigation Act of 2000 (Public Law 106-390) established new requirements for pre and post disaster hazard mitigation programs; and

WHEREAS, a coalition of Nassau County municipalities with like planning objectives has been formed to pool resources and create consistent mitigation strategies within Nassau County; and

WHEREAS, the coalition has completed a planning process that engages the public, assesses the risk and vulnerability to the impacts of natural hazards, develops a mitigation strategy consistent with a set of uniform goals and objectives, and creates a plan for implementing, evaluating and revising this strategy;

NOW, THEREFORE, BE IT RESOLVED that the Village of East Williston :

1. Adopts in its entirety, the Nassau County Hazard Mitigation Plan (the “Plan”) as the jurisdiction’s Natural Hazard Mitigation Plan and resolves to execute the actions identified in the Plan that pertain to this jurisdiction.
2. Will use the adopted and approved portions of the Plan to guide pre-and post-disaster mitigation of the hazards identified.
3. Will coordinate the strategies identified in the Plan with other planning programs and mechanisms under its jurisdictional authority.
4. Will continue to support of the Mitigation Planning Committee as described within the Plan.
5. Will help to promote and support the mitigation successes of all participants in this Plan.
6. Will incorporate mitigation planning as an integral component of government and partner operations.
7. Will provided an update of the Plan in conjunction with the County no less than every five years.

RESOLUTION #2021- 3 A RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF EAST WILLISTON RATIFYING THE APPROVAL OF LOCAL LAWS FOR STOP SIGNS (CHAPTER 128), HOME OCCUPATION – PROFESSIONAL OFFICE (CHAPTER 160), AND FEES (CHAPTER 142) FROM THE HEARING OF JANUARY 11, 2021

On the motion of Mayor Parente, seconded by Trustee Dunne, and with Mayor Parente and Trustees Dunne, Iannone, Lark and Gallo all voting “aye”, the Board ratified the approval of Local Laws for stop signs (Chapter 128), Home Occupation – Professional Office (Chapter 160), and Fees (Chapter 142) from the Hearing of January 11, 2021.

Bonnie Kreisman advised that 80% of Village residents have paid for the new water meters in full. She added that the order for meters is ready to be placed, so a letter will go out to both Saks Metering and Badger Meter. There is a lag time of six weeks from the placing of the order to receiving the meter. The Village then sends the data to Saks to create the data base for meter installation.

Ms. Kreisman explained that the data starts with the Village, sent to fax and then it comes back to us.

Mayor Parent wants a link placed on the webpage for setting up appointments for installations.

Ms. Kreisman reminded the Board it had to consider guidelines and protocol for those who wish to opt out of the meter installation.

Mayor Parente stated that at first, a letter should be sent out advising residents advising them to start scheduling appointments, but anyone who wishes to wait should be given a deadline for said scheduling. Then they need to be advised of the fee for the delay.

The portal for scheduling appointments opens April 1st and closes June 30th. Anyone who chooses not to install a meter now will pay a set fee until such time as they do install the meter.

Ms. Kreisman reminded the Board that the Village Code needs to be changed to reflect that the Department of Public Works no longer needs to gain access to homes on an annual basis to read the meter.

Mayor Parente stated that Trustee Gallo did a great job on Sunday, January 24th with the parade honoring Nick Siciliano and presentation of proclamations and presenting public officials.

Trustee Gallo was introduced to Wayne Wink who is running for North Hempstead Supervisor. The event of Mr. Siciliano was well attended by many neighboring fire departments.

Mayor Parente wanted to ensure that the installation of sprinklers did not fall through the cracks. Trustee Gallo will check with Jim Bailey.

Trustee Gallo said he is still expecting another quote for refurbishing of the tennis courts.

Mr. Blinkoff stated that the amicus brief has been filed with respect to the North Side School fence.

Mayor Parente stated that the police department is still looking for the graffiti artist who is “tagging” village property throughout the vicinity. She added that the both Ms. Kreisman and Patrick Theodore have been doing a good job in keep in keeping up with following camera footage of the suspect.

Mayor Parente stated that while National Grid is working on the north section of Roslyn Road, she has asked for a moratorium on overnight parking tickets along adjoining streets.

Trustee Dunne requested a conversion with survey and “as builts” from Nation Grid of all of the utilities gas mains and utility map as much as they can provide with a topographical survey.

Trustee Dunne also said she is collecting bottles of wine for a basket of cheer for the tennis court fundraiser on February 6th.

Trustee Iannone stated that the Historic Commission is still working on the virtual tour of the Reichman House at 15 East Williston Avenue.

Trustee Iannone stated he has been in contact with Joan Linden of the East Williston Senior Group about pairing younger residents with older residents for a buddy system type of arrangement to look out for senior residents.

He also stated that a PDF of the 2000 history book of East Williston has been located and will be helpful in preparing the book for the 100th anniversary of the Village in 2026.

RESOLUTION #2021- 4 A RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF EAST WILLISTON APPROVING THE TENTATIVE ASSESSMENT ROLL FOR THE FISCAL YEAR JUNE 1, 2021 TO MAY 31, 2022 On the motion of Mayor Parente, seconded by Trustee Gallo, and with Mayor Parente and Trustees Dunne, Iannone, Lark and Gallo all voting “aye”, the Board approved the tentative assessment roll for the fiscal year June 1, 2021 to May 31, 2022.

Michael Delury reported that the Village received a safe workplace award from our insurance company Comp Alliance in the amount of approximately \$2,000 for having no workers’ compensation claims for the past year.

William Basel reported that he is working on the initial stage of upgrading the Village website with GovOffice. He has not yet submitted the “hero images”, but there is no deadline to do so. He has a session with GovOffice on Thursday, January 28, 2021 for viewing new templates.

Mr. Basel also advised that he and the staff have had KVS/Springbook demonstrations for the finance module and next week there will be a one for the utility-Compass/tax module. No quotes have been received regarding the cloud with regard to the upgrade of KVS. It was noted that KVS is compatible with Eye on Water.

Mayor Parente, Mr. Basel and Jared Mandel took part in a demonstration of “CityGrows”, a building department program for filing permits and organizing submissions. There unlimited user workflows and the cost is \$5,000 per year.

Mayor Parente asked Mr. Delury if the grant for the radio room can be transferred into a grant to divide the conference room into two rooms. This will be looked into.

Mayor Parente stated that she wanted the Village to purchase a laptop computer for use in the meeting room.

Trustee Gallo stated that he found that one of the companies that submitted a proposal for work on the refurbishing of the tennis courts does not pay prevailing wage, so that particular quote may not be feasible.

The Clerk was asked to look into the repair work at Feather Lane for underground wires cut by a contractor and ascertain the costs thereof.

Trustee Gallo stated that he was informed by James Bailey that Anker's Electric had "jumped" the underground wires, but did not make a permanent repair yet.

Mayor Parente asked that Mr. Mandel issue a violation to the homeowner.

Trustee Gallo stated that more lighting is needed by the bays in front of the firehouse.

Patrick Theodore stated that he will get three quotes for this work.

Mr. Theodore stated that the door to the right of the bays needs to be replaced. He also added that the department will need new radio bands and new gear in the coming year.

Mr. Theodore stated that the portable radios have been upgraded, the signal from the dispatcher to headquarters needs to be upgraded.

Mayor Parente stated that the East Williston Fire Department Board of Commissioners needs to meet and obtain a written proposal. The five Commissioners need to put the proposal in writing.

Mr. Theodore stated that future purchases will be a much more organized process.

Trustee Dunne was still concerned about the purchase of lights for the new chief's vehicle back in 2020. This purchase was way over budget, and was never approved by the commissioners before they were installed.

Mr. Theodore stated that with regard to public safety in Devlin Field, the LIRR fence at Devlin needs to be repaired. The bleachers and the tennis courts need a fence, closed off with a lock.

There being no further business, on the motion of Mayor Parente, seconded by Trustee Dunne, the meeting was adjourned at 9:38pm.