

**BOARD OF TRUSTEES**  
**INC. VILLAGE OF EAST WILLISTON**  
**AGENDA MEETING**  
**MONDAY, MAY 29, 2018**

Agenda Meeting of the Board of Trustees of the Incorporated Village of East Williston was held on Monday, May 29, 2018 at 7:30 p.m. at the Village Hall, 2 Prospect Street, East Williston, New York.

There were present: Mayor David E. Tanner, Trustees Bonnie L.S. Parente, Christopher Siciliano, James Iannone, Anthony J. Casella, Village Clerk Marie L. Hausner, Treasurer Michael Delury, Bonnie Kreisman, Secretary to the Board of Trustees, Village Attorney Jeffrey Blinkoff.

Also present: Jared Mandel, Anthony Core, John Peters.

The Board discussed the letter received from the Nassau County Department of Health relative to the annual sanitary survey of the water system that took place on March 27, 2018 between James Bailey of East Williston and Paul Young and Richard Castle of the Department of Health. They indicated there are some documents and inspections that need updating. Trustee Siciliano stated that he will meet with James Bailey and Marie Hausner to work on getting the updated information to the Nassau County Department of Health.

Mayor Tanner asked that an email blast be sent out to residents about the Williston Park meeting on June 4<sup>th</sup> dealing with the replacement of the elevated water storage tank.

Mayor Tanner asked about the LOSAP program for the East Williston Park. Mr. Delury stated that he will ask Alice Gabriel of Pinnacle to attend the July 30, 2018 agenda meeting.

Anthony Core and John Peters of Meadow Carting met with the Board to discuss problems encountered by residents with sanitation pick up within the Village.

The Clerk enumerated the complaints received (51 since January 1<sup>st</sup>). Among the complaints were missed pickups (both residential refuse and yard waste), Meadow not placing recyclables in separate compartments, glass/debris left on the streets, garbage cans of residents being used to pick up the entire blocks, pails not replaced to where they were picked up.

Mr. Core felt that it was best to find the right crew for the right neighborhood.. He further stated that he was sensitive to complaints of residents and sought to rectify complaints.

May 29, 2018  
Page 2 of 6

It was noted by staff when contacting the general manager of Meadow about various issues, comments from him included that East Williston has more refuse than anticipated. Sometimes, problems conveyed to Meadow have not results in desired results.

Mr. Core added that early notification of "no pickup" on days of snow storms worked very well this past winter.

Mr. Core also stated that OSHA had placed new strict regulations on employees whereby they cannot pick up refuse containers weighing more than 50 pounds.

Mayor Tanner once again requested to have a staff member from Meadow come to the Village hall once a month to address resident complaints.

Mayor Tanner wanted the residents to be happy and wanted improvement in service.

Mr. Core agreed that the biggest complaints are unacceptable (using the residents pails for pickup, piling garbage large amounts of garbage on the aprons, mixing recycling).

He stated that he will handle these issues with the staff and return before the Board in one month.

Mr. Delury also suggested that if Meadow experiences issues with truck break downs, they should advise the Village office so we will know what to tell residents when they call.

The Board discussed the Village's fund balance.

The Village was informed by Standard and Poors that the additional fund balance the Village was carrying was not necessary to maintain its bond rating. Standard & Poors gave East Williston an AA+ rating, while Moody's gave a rating of Aa3.

Mayor Tanner asked Mr. Delury to create a fund balance policy for the Village. A draft was given to all Board members for review at the meeting.

Mr. Blinkoff stated that the policy, after review will be approved by resolution of the Board.

Mr. Delury stated that with improvements to East Williston Avenue and installation of security cameras at Devlin Field, the fund balance will be drawn down and is projected to be around \$625,000.

May 29, 2018  
Page 3 of 6

Mr. Blinkoff stated that he has been working with Paul Vesel on the LED lighting contract. He was awaiting word from him with regard to the number of meetings needed to be held with regard to the project.

Mayor Tanner stated that Kerry Collins has agreed to work with East Williston to close out old permits. The first thought was to have an amnesty program for six months.

Ms. Kreisman stated that there is still a debate whether Robert Campagna wanted a period where simpler permits were disposed of first (such as fences, sheds, driveways). Mr. Campagna felt strongly about setting a fee to close out permits.

It was noted that many people are under the misconception that their taxes will increase if they close out a permit, which is not the case.

Mayor Tanner felt that the more complicated and extensive permits be closed out first, but felt that Kerry Collins should review what is open and decide a course of action.

Trustee Parente recalled being told that Mr. Campagna has sent letters to residents over 10 years ago about closing out permits. Perhaps this should be a starting place to contact these residents once again.

Mayor Tanner asked Mr. Mandel to reach out to residents with small building permits to try and start closing them out and send letters to residents granting them six months to close out permits.

Mayor Tanner stated that the Board needed to review a proposed local law on amnesty.

Mr. Delury gathered information from various villages on their policies to renew building permits and the related fees charged. He found that in many villages, a building permit is good for one year from the date of issue. After that many charge fees upon the percentage of completion (75%, 50%, 25%).

Mr. Mandel stated that he has found in his architectural practice when working with various municipalities, there is often incremental fees.

Mr. Blinkoff agreed that if a permit is not closed out within a year, it should be considered expired.

Both Trustees Parente and Iannone agreed that the Village should work to close out the oldest permits first.

May 29, 2018  
Page 4 of 6

Mr. Mandel stated that he had prepared a spreadsheet a few months back outlining what could be considered "drive by closeouts", which are fences, sheds, driveways and the like. Arrangements can be made easily for close out of these permits.

Mayor Tanner said to have Kerry Collins do the easy permits first to close them out.

Mayor Tanner asked Mr. Blinkoff to prepare local law for building permit amnesty program.

Mr. Blinkoff and the Clerk were finalizing the submission for the position for Building Superintendent to the Nassau County Civil Service Commission.

It was noted that the Board will hold the continuation of the public hearing on fees at the June 11, 2018 Board meeting.

Mr. Delury stated that bond resolutions have been prepared for installation of LED lighting and Village signage.

Mr. Mandel was asked to re-price the installation of lighted signs and prepare diagrams for the next agenda meeting on June 25<sup>th</sup>.

On the motion of Mayor Tanner, seconded by Trustee Parente, the Board moved to adjourn into executive session at 9:40pm to discuss potential litigation.

The Board reconvened at 10:07. The following action took place during the executive session.

**RESOLUTION #2018- 24 A RESOLUTION AUTHORIZING THE VILLAGE ATTORNEY TO REACH OUT TO ENGINEERING FIRMS TO DETERMINE THE COST OF PREPARATION OF A PROPOSED TRAFFIC STUDY .**

On the motion of Trustee Parente, seconded by Trustee Iannone, and with Mayor Tanner and Trustees Parente, Siciliano, Iannone and Casella all voting "aye", the Board authorized the Village Attorney to reach out to engineering firms to determine the cost of a proposed traffic study.

The following resolutions were approved after the executive session.

**RESOLUTION #2018- 25 A RESOLUTION TO EXTEND THE AGREEMENT WITH MUNICIPAL AUDIT SERVICE (FORMERLY MOORWOOD) FOR THE PERIOD 2015-2017 FOR REVIEW OF VARIOUS GROSS RECEIPTS TAX.**

On the motion of Trustee Siciliano, seconded by Trustee Casella, and with Mayor Tanner and Trustees Parente, Siciliano, Iannone and Casella all voting "aye", the

May 29, 2018  
Page 5 of 6

Board resolved to extend the agreement with Municipal Audit Service (formerly Moorwood) for the period 2015-2017 for the review of various gross receipts tax.

**RESOLUTION #2018- 26 A RESOLUTION TO INCREASE COMPENSATION TO VILLAGE LEGAL COUNSEL LEVENTHAL, MULLANEY & BLINKOFF AT A COST OF \$5,000 PER MONTH OR \$60,000 ANNUALLY.**

On the motion of Trustee Parente , seconded by Trustee Siciliano , and with Mayor Tanner and Trustees Parente, Siciliano, Iannone and Casella all voting "aye", the Board resolved to increase compensation to Village counsel Leventhal, Mullaney & Blinkoff at a cost of \$5,000 per month or \$60,000 annually.

**RESOLUTION #2018- 27 A RESOLUTION APPROVING FINAL 2017-2018 BUDGET ADJUSTMENTS.**

On the motion of Trustee Siciliano , seconded by Trustee Casella, and with Mayor Tanner and Trustees Parente, Siciliano, Iannone and Casella all voting "aye", the Board approved final adjustments to the 2017-2018 budget as follows:

**GENERAL FUND:**

<u>ACCOUNT</u>	<u>Description</u>	<u>2017-2018 ORIGINAL Budget</u>	<u>2017-2018 ADJUSTED Budget</u>	<u>Change in AMOUNT</u>	<u>Revenue Change</u>
<b><u>REVENUE ACCOUNTS:</u></b>					
		\$	\$	\$	
1255	Clerks Fees	8,000	11,000	3,000	
		\$	\$	\$	
2550	Building Permits	98,000	148,000	50,000	
		\$	\$	\$	
2560	Street Opening Permits	30,000	20,000	(10,000)	
		\$	\$	\$	
2610	Fines - Justice Court	27,000	15,000	(12,000)	
		\$	\$	\$	
3089	Other State Aid	2,830	6,830	4,000	
		\$	\$	\$	\$
	<i>Subtotal</i>	<u>165,830</u>	<u>200,830</u>	<u>35,000</u>	<u>35,000</u>
<b><u>EXPENSE ACCOUNTS:</u></b>					
		\$	\$	\$	
1440-0400	Engineering Fees	8,500	3,500	5,000	
		\$	\$	\$	
1420-0400	Legal Fees	61,500	58,500	3,000	

1930-0400	Judgement & Claims	\$ 5,000	\$ 3,000	\$ 2,000	
	<i>Subtotal</i>	<u>\$ 75,000</u>	<u>\$ 65,000</u>	<u>\$ 10,000</u>	\$ 10,000
					\$ 45,000
0909-0000	Appropriated Fund Balance	\$ 141,253.00	\$ 96,253.00	\$ (45,000.00)	

May 29, 2018  
Page 6 of 6

Trustee Siciliano was advised that Nassau County Traffic Control has asked for markouts near the traffic light at the intersection of Roslyn Road and East Williston Avenue. It appears they will be changing out the traffic signal at this location.

Mayor Tanner asked the Clerk to contact Nassau County to see if they will be changing the configuration of the light at this location.

Ms. Kreisman asked if the Board wanted Mark Davella to reach out to the SCAR applicant who applied Pro Se. The Board agreed that he should

**RESOLUTION #2018- 28 A RESOLUTION MODIFYING RESOLUTION #4-2017 AUTHORIZING THE REQUIREMENT THAT EACH NEW HOMEOWNER MUST UPGRADE THE WATER METER IN THE HOME BY PURCHASING A REMOTE READ METER FOR INSTALLATION IN THE PREMISES TO BE INSTALLED BY SAKS METERING CO.**

On the motion of Mayor Tanner, seconded by Trustee Parente, and with Mayor Tanner and Trustees Parente, Siciliano, and Iannone voting "aye", and Trustee Casella voting "no" the Board modified Resolution #4-2017 authorizing the requirement that each new homeowner must upgrade the water meter in the home by purchasing a remote meter for installation in the premises to be installed by Saks Metering Co.

Trustee Parente asked when the clock at the corner of East Williston Avenue and Sagamore Avenue will be repaired.

It was advised that the company had come to investigate the repair, and a new motor has been ordered and is awaiting arrival.

On the motion of Mayor Tanner, seconded by Trustee Siciliano, there being no further business, the meeting was adjourned at 9:56pm.