

**BOARD OF TRUSTEES**  
**INC. VILLAGE OF EAST WILLISTON**  
**AGENDA MEETING**  
**WEDNESDAY, JUNE 25, 2014**

Agenda Meeting of the Board of Trustees of the Incorporated Village of East Williston was held on Wednesday, June 25, 2014 at 7:30 p.m. at the Village Hall, 2 Prospect Street, East Williston, New York.

There were present: Mayor David E. Tanner, Trustees Bonnie L.S. Parente, Caroline DeBenedittis, Christopher A. Siciliano, Robert M. Vella, Jr. Village Attorney Jeffrey Blinkoff, Village Clerk Marie Hausner, Village Treasurer Michael Delury, Secretary to the Board of Trustees Bonnie Kreisman.

Also present: Robert L. Campagna, Roger Goodwin

Mayor Tanner had asked Roger Goodwin to come to the meeting to discuss aspects of emergency plans. Mr. Goodwin was appointed Nassau County OEM liaison to the Nassau County Village Officials Association.

Mr. Goodwin went over the roll village government has in pre-planning for emergency events. A village has to determine what residents will expect during an emergency, how much communication and the method of communication to residents. He listed some of the following items for consideration:

- Residents want information, whether it is good or bad (examples: information about the emergency, what to do (evacuation or stay in homes), when power, telephones, cable will return).
- Is the village hall or other public building open (warming center, charging cell phones, etc.)

He said there are two types of emergencies: sudden onset (i.e. chlorine truck overturning on a highway) or slow onset (hurricane, blizzard, etc.). Depending on the type of emergency will determine the type of information and the method of distribution to the public.

Mayor Tanner stated that the Village of East Williston has an inter-municipal agreement in place with the Town of North Hempstead for the "Reverse 311 System" where a message can be recorded and automatically dialed into residents' homes.

Mr. Goodwin stated that grants are intermittently available for disaster mitigation (generators, equipment and the like) for emergency preparation, mitigation, response and recovery.

The written emergency plan addresses NIMS requirements and all forms of disaster planning for such events including, but not limited to snowstorms, earthquakes, hurricanes, nor'easters, pandemics, train derailments, social unrest).

The plan also outlines points of distribution, aka POD Concept for medical supplies, inoculations, etc.), risk assessment, and redundancy of communication. A checklist is contained in the plan for each possible event. The plan and checklist should be exercised each year to ascertain effectiveness and thoroughness of planning (for a slow onset event).

Trustee Parente suggested that the Village send out a flier once a year advising residents in the event of a hurricane or snow storm to trim loose limbs from trees, tie down loose items outside, purchase new batteries, have some cash on hand, fill vehicles with gasoline, etc.

Mayor Tanner thanked Mr. Goodwin for attending the meeting.

Robert Campagna spoke about the email from Michael Kelapire. General contractors are responsible for cleaning streets of debris. He will speak to the contractors on the street and track the work in progress to ensure proper cleanup. He will contact Mr. Kelapire.

Mr. Campagna was in the process of finishing the plan on the Shadow Lane island. At the meeting with residents, it was promised that the island will be a bit smaller. This will allow the department of public works, fire department and sanitation trucks to pass more easily. He will arrange to have the plan scanned and sent via email to the Shadow Lane residents.

Mr. Campagna addressed the use of 462 and 470 Sagamore Avenue. Paul Patacca, the owner of 470 Sagamore Avenue (the former dry cleaning store front) went before the Board of Zoning Appeals many months ago. Mr. Patacca has undertaken an extensive renovation of the building and had hoped to put office space on the ground floor. There are apartments on the second floor of the building. The Board of Zoning Appeals requested a parking study.

Mr. Blinkoff stated that the required square footage for office space would require 15 parking spaces for cars. There is only enough space for eight cars in the rear of 470 Sagamore Avenue.

Mr. Campagna stated that the Zoning Board keeps pushing the issue off. He suggested that the Board of Trustee consider allowing apartments on the first floor of the building, instead of office space, as apartments only require two spaces for each apartment. The owner could functionally make a profit by the Village allowing apartments on the first floor.

Trustee Parente stated that she would rather change the [parking] requirement for businesses, than change the use to residential.

Trustee Vella stated that the owner should have to apply for a variance for a retail use to be used as an office establishment.

The Mayor asked Treasurer Michael Delury about the property.

Mr. Delury stated that income producing property is more valuable.

Mr. Campagna suggested that the Board consider changing the zoning code via public hearing and local law to allow both 462 and 470 Sagamore Avenue to house apartments on the first floor.

Mr. Blinkoff stated that a local law will add another section to the zoning code.

Mr. Campagna felt that the Board of Zoning Appeals should have approved the original variance submitted by Paul Patacca for parking at 470 Sagamore Avenue if office space were to move into the building.

On the motion of Trustee Parente, seconded by Trustee Siciliano, and with Mayor Tanner and Trustees Parente, DeBenedittis, Siciliano and Vella all voting "aye" the Board moved to adjourn into executive session to discuss potential litigation.

The Board re-convened at 9:43pm.

The Mayor asked that Mr. Blinkoff draft proposed legislation with regard to a change in the zoning code.

Mr. Campagna met with representatives from the Wheatley Hills Golf Club. They submitted a building permit application for an addition to the western leg of the clubhouse building for staff to be accommodated overnight. The 3,100 square foot addition would have four entrances, and 18 bedrooms. The addition would add approximately 112 feet to the already existing 90 foot leg of the building. The addition would subtract from the number of available parking spaces.

Mr. Campagna stated that a letter of denial will have been forwarded to the applicants advising them they must make applications to the Board of Trustees and the Board of Zoning Appeals.

Mayor Tanner asked that Mr. Blinkoff contact the attorneys for the Wheatley Hills Golf Club to discuss the matter further.

Mayor Tanner asked that the Board review the memorandum from Cashin Associates relative to the sidewalks on East Williston Avenue. He wanted to discuss this matter further in the near future. The Clerk was asked to see if she can find any files relative to the installation of the sidewalks, or to contact former Trustee James Daw to find out what his recollection of the issue was in this regard.

Mayor Tanner asked the Board their opinion of the anonymous letter received at the Village office relative medical response in the Village. It was decided that the letter be disregarded, as it appears that whoever wrote the letter seemed to know a great deal of information, but was trying selling something to the Village.

On the motion of Trustee Siciliano, seconded by Trustee DeBenedittis, and with Mayor Tanner and Trustees Parente, DeBenedittis, Siciliano and Vella all voting "aye" the Board moved to adjourn into executive session at 9:50pm to discuss water issues and litigation.

The Board re-convened at 10:05pm.

Mayor Tanner asked that when soliciting for proposals for work on fire hydrants and water mains that the Village should also include Merrick Utility Associates for a quote.

Trustee Siciliano stated that he received a quote from Orchid Sewer for hydrant and water main connection work on School Street and Post Avenue in the amount of \$14,500.

Trustee Siciliano stated that the public works will start changing street signs by quadrant. Signs will be lined with epoxy, but not a powder coat.

Trustee Siciliano passed around samples of fencing to be installed at the rear of the public works yard. The fencing will have a concrete base, and the suggestion was to go with a natural wood look.

He stated that he should have three quotes for the replacement of the public works garage doors by the end of the week.

Lastly, Trustee Siciliano stated that after demonstrating various models of road sweepers, a smaller model by the Elgin Company was the preference of Superintendent James Bailey. The model performed well, and fit into the bays of the garage.

Mayor Tanner stated that a bid should be advertised for the sweeper, and preparations made for a bond resolution.

Trustee DeBenedittis stated that fliers went out for the art, dance and sewing classes.

She also stated that going forward, the Recreation Committee will only accept checks from participants in activities such as the San Genaro tent party.

Trustee Parente stated that there will be no re-configuration of the room where the renovation to the radio room will occur.

There being no further business, on the motion of Trustee Vella, seconded by Trustee Parente, the meeting was adjourned at 10:25pm.