

BOARD OF TRUSTEES
INC. VILLAGE OF EAST WILLISTON
AGENDA MEETING
MONDAY, JUNE 25, 2019

Agenda Meeting of the Board of Trustees of the Incorporated Village of East Williston was held on Monday, June 25, 2019 at 7:30 p.m. at the Village Hall, 2 Prospect Street, East Williston, New York.

There were present: Mayor Bonnie L.S. Parente, Trustees Christopher Siciliano, Anthony Casella, Raffaella Dunne, Marie L. Hausner, Village Clerk, Bonnie Kreisman, Secretary to the Board of Trustees, Treasurer Michael Delury, Village Attorney Jeffrey Blinkoff.

Also present: Sarah Singer (Nelson, Pope & Voorhis, LLC), David E. Tanner.

Mayor Parente noted that after meeting with the Judges Sperber, Samuels and Court Clerk Susan Egan, she found that the Associate Justice Samuels was not paid compensation for his services to the Village as a judge.

Sarah Singer from Nelson, Pope & Voorhis was present at the meeting to discuss proposed changes to the Village Code relative to condition use properties.

She noted that the firm looked at other municipalities codes, traffic and parking assessments, cuing of traffic, setbacks of buildings as well as other criteria.

The Board also discussed various aspects of the proposed changes to the Village Code such as renewal periods for conditional use permits, accessory structures, leasing or renting out areas in churches for outside agencies to offer services

With regard to renewal periods, the Board leaned toward a five year renewal period for conditional uses. Trustee Casella wanted a shorter renewal period.

Mr. Blinkoff stated that only if one of the conditional use properties wants to change its conditions, it will have to apply to the Board of Trustees. The renewal period will be five years or upon the Board's finding of a notice of violation.

Mr. Blinkoff also stated that the Board would review exact use of the properties, traffic, hours of operation, number of people using the facilities at a given time and the intensity of use of the properties.

Mr. Blinkoff stated that after the proposed revisions are made by representatives of Nelson, Pope & Voorhis, the document should once again be circulated to the Trustees, Zoning Board and Planning Board for a final review.

David Tanner was present at the meeting to discuss the role of financial advisor to the Village. Prior to him becoming a Trustee and then Mayor, Richard Camp performed these duties for the Village.

While he was Trustee and Mayor, Mr. Tanner aided in securing bond anticipation notes, bonds, etc. for road construction and other projects within the Village. He also took care of certain filings, disclosure documents, was involved with the budget process and annual audit.

Mr. Tanner stated he could provide services as a budget director for the Village offering a level of compliance with bonding, knowing what to look for when borrowing.

Mayor Parente questioned how the Village will be charged by bringing in a budget director, as opposed to utilizing Mr. Tanner's services just when bonding. She also asked if he would be interacting with Mr. Delury, as Treasurer.

Mr. Tanner stated that if the Village did not want to undertake the services of a budget director, then a standard agreement could be entered into.

Mr. Delury stated that besides his standard duties as Treasurer, he also performs filing of the annual budget, constitutional tax limit, annual financial statements and annual update document (AUD) with the New York State Comptrollers office. He also files the Moody's questionnaire when requested.

Mr. Tanner stated that as budget director, the fee will be approximately \$6,500 annually, including any bonding the Village undertakes. If the Village wishes to undertake this on an "as needed" or "a la carte" basis the fee would be \$1,500, plus any bond costs.

The Board expressed that they will discuss this matter further.

On the motion of Trustee Casella, seconded by Mayor Parente, and with Mayor Parente and Trustees Siciliano, Iannone, Casella and Dunne all voting "aye", the Board moved to adjourn into executive session at 8:39 pm to discuss personnel matters.

The Board re-convened at 8:49pm. No action was taken during the executive session.

Mayor Parente wanted a meeting of the Teen Safety Committee scheduled for sometime in July. Inspector Musetich of the Nassau County Police Department Third Precinct and Mayor Paul Ehrbar of Williston Park should be advised of the date and time, and any of the teen participants who can make the meeting. Minutes should be taken of the meeting, and distributed to those who cannot attend. Meetings should then be scheduled for August and September as well.

Mayor Parente wanted code enforcement to go out on Saturdays to ticket landscapers who are in violation of the new commercial landscaping code.

Trustee Iannone stated that he attended the last East Williston Senior Group meeting in June. He said when they resume meeting in September, he will again stop by to meet with the group.

Trustee Iannone brought up the traffic situation around North Side School (speeding on local streets). He is aware the Village will be getting quotes from engineers to perform a study for traffic calming in the area. He wanted to get a definitive answer as to what the difference is between a speed bump and a speed hump.

Trustee Dunne stated she will be meeting with the Beautification Committee at 9:30am on Friday, June 29th to discuss the work they are doing in the Village. The meeting is to coordinate and prioritize work with the Department of Public Works.

Trustee Siciliano stated that a fire hydrant at the intersection of Roslyn Road and Glenmore Street was hit, but the driver left the scene and was not identified. The hydrant has been replaced.

He also reported that a water main break occurred at Roslyn Road and Hewlett Drive where National Grid had previously performed work. He will discuss this issue at a meeting with National Grid.

Trustee Siciliano brought sample stone veneers for the Board to choose for the installation of the stanchion of the Village entrance sign on the north side of East Williston Avenue at the western entrance to the Village.

The Board decided upon the “greenish gray” stone which matches the retaining wall where the sign will sit.

Trustee Siciliano stated the Village has contracted with Orchid Sewer and Water to clear out storm drains on Friday, June 29th.

Trustee Siciliano stated that James Bailey is currently obtaining proposals for road repairs.

Trustee Siciliano stated that the Village Clerk has received results and analysis of bids for LED lighting fixtures and installation from RealTerm Energy.

The bids for fixtures were received from companies Acuity and General Electric. The low bidder was Acuity, the Village just needs to choose the type of fixtures.

Bids for installation of the light were received from Anker's Electric (\$48,714) and Palace Electric (\$83,222). The low bidder for installation was Anker's Electric.

Mrs. Hausner noted that Anker's Electric performs street light repairs in East Williston now and is very familiar with the area.

RESOLUTION NO. 2019-21 - A RESOLUTION ACCEPTING THE BID OF ACUITY FOR THE SUPPLY OF LIGHTING FIXTURES FOR THE LED REPLACEMENT PROJECT.

On the motion of Casella, seconded by Trustee Siciliano and with Mayor Parente and Trustees Siciliano, Iannone, Casella, and Dunne all voting "aye", the Board accepted the bid of Acuity for the supply of lighting fixtures for the LED Replacement Project.

RESOLUTION NO. 2019-22 - A RESOLUTION ACCEPTING THE BID OF ANKER'S ELECTRIC FOR THE INSTALLATION OF LIGHTING FIXTURES FOR THE LED REPLACEMENT PROJECT AT A COST OF \$48,714.

On the motion of Casella, seconded by Trustee Siciliano and with Mayor Parente and Trustees Siciliano, Iannone, Casella, and Dunne all voting "aye", the Board accepted the bid of Anker's Electric for the installation of lighting fixtures for the LED Replacement Project at a cost of \$48,714.00.

Trustee Siciliano stated that after a second meeting between the East Williston School District and East Williston Fire Department commissioners, gate locations were changed to East Williston Avenue and another on Downing Street, opposite Feather Lane for fire truck access.

On the motion of Mayor Parente, seconded by Trustee Siciliano, and with Mayor Parente and Trustees Siciliano, Iannone, Casella, and Dunne all voting "aye", the Board adjourned into executive session to discuss potential litigation at 9:39pm.

The Board re-convened at 9:42pm. No action was taken during the executive session.

Trustee Parente advised the Board that Bonnie Kreisman was able to solve the problem with the Library's surveillance cameras, as opposed to what A+ Technologies had suggested at a higher cost. Ms. Kreisman was able to purchase a cable, hooked it up to the system and the cameras worked. She thanked Ms. Kreisman for her help with this issue.

On the motion of Trustee Siciliano, seconded by Trustee Casella, there being no further business, the meeting was adjourned at 9:44pm.