

**BOARD OF TRUSTEES**  
**INC. VILLAGE OF EAST WILLISTON**  
**AGENDA MEETING**  
**TUESDAY, JANUARY 3, 2017**

Agenda Meeting of the Board of Trustees of the Incorporated Village of East Williston was held on Tuesday, January 3, 2017 at 7:30 p.m. at the Village Hall, 2 Prospect Street, East Williston, New York. (Note meeting re-scheduled from 12/26/16)

There were present: Mayor David E. Tanner, Trustees Christopher Siciliano, Bonnie L.S. Parente, James L. Iannone, Anthony J. Casella, Village Clerk Marie L. Hausner, Treasurer Michael Delury, Bonnie Kreisman, Secretary to the Board of Trustees, Village Attorney Jeffrey L. Blinkoff.

Also present: Paul Vesel, Caroline DeBenedittis, Walter Rivera, Rita Botensten.

Mayor Tanner invited Paul Vesel from Real Term Energy to the Board meeting to discuss the possibility of replacing existing street lighting with LED lights. Mr. Vesel gave a recent presentation to the Nassau County Village Officials Association.

Mr. Vesel gave a presentation on an upgrade to LED street light installation in East Williston.

He stated his company is currently working with the Villages of Great Neck and Kings Point. The company has worked in 160 plus municipalities on projects ranging from 14 to 10,000 light fixtures.

The process the firm undertakes is as follows: 1. GIS data collection. 2. Photometric design. 3. Investment grade audit. 4. Installation and project management. 5. Incentive work and billing changes. 6. Final commissioning, and 7. Measurement and verification.

The company sees a 69% energy savings with 4,000 Kelvin lights and a 64% savings with 3,000 Kelvin lights.

Mayor Tanner asked what the "payback" period will be. Mr. Vesel stated that it is between two and one half to five years.

East Williston has 253 street light fixtures, with approximately 156,000 kW hours per year. By installing LED lights, that usage would be reduced to 49,000 per year.

The cost for the change is \$400 per fixture which is inclusive. He further noted that there is a seven pin attachment that can be added to the lighting making the fixture a "smart" light for future improvements, if the Village desires to go that route.

Caroline DeBenedittis stated that the Security Committee will be meeting on Monday, January 9, 2017 from 7-7:30pm. The information will be placed on the website homepage and calendar. The Committee felt that they will hold future meetings quarterly, rather than monthly.

The Security Committee went over a proposed survey for Village residents from Stephan Leccese. The Security Committee formulated their own questions for a survey.

Mr. Blinkoff stated that the circulation of surveys by villages is illegal and any results are not binding.

Trustee Iannone stated that the incident that occurred on Robbins Drive in the summer caused a sort of pandemonium after information was posted on Facebook.

Walter Rivera stated that the increased use of email blasts by the Village appears to be helpful to Village residents.

Rita Botensten stated that it was discovered that several residents are not able to access information disseminated through Village email blasts. She has arranged for assistance to those who do not have computers or the ability to access the blasts by having East Williston residents advise these people of information they need to know. She will write a blurb to be placed in a future flier mailing to advise residents.

Trustee Parente asked that this information be given to the Senior Committee so those in need of the information can receive help from neighbors.

Mr. Rivera did a walk-through of Devlin Field with the company that East Hills plans to use for security cameras in December. The company is on New York State contract and will be providing a proposal soon. Their suggestion was for two cameras with a panoramic view on one, and another regular camera near the bleachers.

Trustee Casella felt that the continued presence of a police officer at meetings would be a good idea.

Mayor Tanner stated that the police department is spread very thin right now. It would be better if they attended meetings when necessary.

Mr. Blinkoff distributed the elocution of the court proceeding that took place on October 18, 2016 with regard to the illegal removal of sidewalks in front of 10 and 14 Sumter Avenue. Judge Samuels presided over the proceeding.

Mayor Tanner questioned if the judge had an understanding of the law.

Trustee Casella felt that the prosecutor made a mistake by not stating that the sidewalks in front of each premises had to be replaced. Both residents walked away from the proceeding thinking that by paying the fine, everything was finished.

Mr. Blinkoff stated that there was no representation made at the proceeding that there would be subsequent fines or other action.

Trustee Parente asked if these residents could have applied to the Zoning Board for a variance. Mr. Blinkoff stated that they could not apply for a variance to remove the sidewalks, because pursuant to Village Code, they cannot under any circumstances remove the sidewalk. The sidewalk is Village property.

Mayor Tanner stated that the consensus of the Board is that the sidewalks in front of both premises must be replaced.

Trustee Casella stated that the action should have been brought to a different court.

Mr. Blinkoff stated that the Village court does not have injunctive power to order the replacement of the sidewalk. It can only levy the fine.

On the motion of Trustee Parente, seconded by Trustee Iannone, the Board moved to adjourn into executive session at 9:12pm to discuss potential litigation.

The Board re-convened at 9:35pm. The following resolution was adopted during the executive session.

**RESOLUTION 1-2017 A RESOLUTION AUTHORIZING THE VILLAGE ATTORNEY TO PURSUE THE OWNERS OF 10 AND 14 SUMTER AVENUE ADVISING THAT THEY MUST REPLACE THE SIDEWALKS REMOVED ILLEGALLY FROM IN FRONT OF THEIR RESPECTIVE PROPERTIES AND IF NOT REPLACED BY THE TIME SPECIFIED, THE VILLAGE WILL REPLACE SAID SIDEWALKS AND ADD SUCH COSTS TO THE VILLAGE TAX BILL OF EACH OWNER.**

On the motion of Trustee Parente, seconded by Trustee Iannone, the Board authorized the Village Attorney to pursue the owners of 10 and 14 Sumter Avenue advising that they must replace the sidewalks removed illegally from in front of their respective properties, and if not replaced by the time specified, the Village will replace said sidewalks and add such costs to the Village tax bill of each owner.

On a poll of the Board:

Mayor Tanner	aye
Trustee Parente	aye
Trustee Iannone	aye
Trustee Siciliano	nay
Trustee Casella	nay

The motion was carried.

Mr. Blinkoff will send a letter to the owners of said properties.

Mayor Tanner stated that he asked the clerk to forward request for proposals to three engineering firms for the creation of construction drawings for bid documents to construct village entrance stanchions. The proposals should be back by the January 30, 2017 agenda meeting.

Mayor Tanner stated the he and Trustee Siciliano met with the Commissioner of Public Works for Nassau County to discuss installation of curbing along East Williston Avenue where new sidewalks will be installed. No decision has been reached by the County on this issue.

Trustee Siciliano stated that the RCA material has been placed on the sidewalk area for safe traverse during the winter.

The Village had two fire hydrants replaced on Hewlett Drive and work on them is now complete.

Trustee Parente stated that she is not receiving radio checks from the East Williston Fire Department. Mayor Tanner added that he is not receiving them as well. The clerk will advise Chief Theodore.

Mr. Blinkoff stated that he has reviewed the agreement between Alpine Software Inc. and the Village for the Red Alert software tracking system. He stated that the agreement lacked a clear list of the services to be provided, specificity of cost increases and insurances provided to the Village. He noted that the agreement limits damages in the agreement to the \$15,000 of original payment to the firm.

He will be contacting both Chief James Clark and Alpine to go over what is needed in the contract with the software company.

Trustee Casella stated he is still working on information on costs of water meters for upcoming budget discussions so he can present this during preliminary budget meetings.

He added that having remote-read meters will aid people from being scammed, as what was recently in the news about criminals posing as utility works saying they are at a home to read a meter and then steal from the homeowner.

Mrs. Hausner stated that the Village received an application for partition of land at 40 Meritoria Drive. Anyone who wishes to review the file may visit the Village office.

Mrs. Hausner asked the Board about placing the tentative assessment roll on the website so that people can view assessments without having to visit the Village office during the grievance period. She noted that the Office of Real Property Tax Services was in favor of villages doing this and many villages do in fact, place the rolls on the line.

Trustee Parente felt that the owner's names should be removed. Ms. Kreisman said the names can be redacted.

Mayor Tanner asked Ms. Kreisman to relay information about water usage at the North Side School found upon installation of the new meter.

Ms. Kreisman stated that Nicholas Fusco has found that every other day around 5pm, the school uses about 500 gallons of water for which they are not able to account for said usage. Over the Columbus Day weekend, the school shut off all water and found that the meter did not have any reading, so the meter is working properly. The school is working on addressing what is occurring, but has not found the source of the usage yet.

Mr. Delury presented a list of Village fee increases. He researched fees charged by other Villages and felt that East Williston should consider such increases to keep current with what other Villages.

After reviewing the list, the Board felt that the fee for a generator installation should be raised from \$100 to \$135 rather than the \$200 suggested. It was noted that on top of the \$135, there is a plumbing permit fee of \$65.00.

Trustee Casella felt that the Village should keep the \$5.00 fee for burglar alarms. The rest of the Board felt that raising to \$35.00 makes sense. Residents still have to register their alarms with the police department.

Trustee Parente felt that the increase for the peddler and solicitor license should stay at \$25.00. The Board agreed.

With regard to Mr. Delury's proposal about a fee for the renewal of building permits, the process needs to be reviewed prior to setting a fee.

Mr. Delury stated that since the Village water fund has an ample fund balance to cover the payoff of the bond anticipation note, he recommended that the balance of \$13,500 be paid off the fiscal year end 5/31/17. Originally, the Village was expecting to pay off

the BAN over five years with \$7,000 to be paid this year and the balance, next fiscal year.

Mayor Tanner stated that the note should be rolled over for one more year.

The Board did not take action on the BAN.

**RESOLUTION 2-2017 A RESOLUTION AUTHORIZING THE ADJUSTMENT TO THE 2016-2017 BUDGET AS FOLLOWS:**

On the motion of Mayor Tanner, seconded by Trustee Parente , and with Mayor Tanner and Trustees Parente, Siciliano, Iannone and Casella all voting “aye” the Board unanimously authorized the following adjustment to the 2016-2017 budget:

**General Fund:**

**Revenues:**

Account: 1001-0001 Taxes Overdue	Increase	\$4655
Account 2001-0000 Tennis Receipts	Increase	<u>\$9000</u>
		<b>\$13655</b>

**Expenses:**

Account 9010-0800 NYS Retirement (Budgeted 62,000/actual \$52,947)	Decrease	(\$9053)
Account 3310-0400 Traffic Control Signs	Increase	\$4655
Account 7280-0400 Tennis Fees	increase	<u>\$9000</u>
<b>Net Increase in Expenses</b>		<b>\$4602</b>

**Reduce Appropriated Fund**

**Balance: (from \$71,987 to \$62,934) \$9053**

**Capital Fund:**

**Increase the DPW Vehicle line item in the budget from \$60,000 to \$64,719 to reflect the additional stainless steel body. (1989-0400) and decrease the Village Hall site work from \$30,000 to \$25,281.**

Mr. Delury noted that the Village received \$50,232 from the Consolidated Highway Improvement Program fund for drainage work on Titus Way and Weeks Road, and the collapsed drain on Harvard Street.

There being no further business, on the motion of Trustee Parente, seconded by Trustee Iannone, the meeting was adjourned at 10:25 pm.